CO-OP

Co-creative cooperation with culture volunteers and managers

NORDPLUS Adult

HJV
28.03.2020

version 2-approved

Minutes from sixth SKYPE meeting, 18th March 2020

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Aims and main items of this sixth SKYPE Meeting

The key issues are to:

- Evaluate the Symposium Compendium, translations (WP 8)
- Evaluate the Curriculum Report, translations (WP 12)
- Clarify status of the planning of the multiplier events (WP 13)
- Clarify the current and next dissemination activities (WP 17)
- Clarify the current and next evaluation activities (WP 18)
- Clarify planning of last partner meeting in Lofoten (WP 14)
- Plan next Skype meetings

Participants

Bente von Schindel, MOF (DK), Trond Handberg, VM (NO), Justas Rimavičius, OAM (LT), Ilona Asare, Culturelab (LV), and Hans Jørgen Vodsgaard, IF (DK).

Appendices:

Approved minutes from the fifth partner meeting, 11 December 2019
See the agenda and minutes from the Skype meetings here: https://sites.google.com/site/nordpluscoop/2-work-packages/wp-00---skype-meetings

Minutes

1. Formalities

Hans was appointed as moderator and reporter.
The agenda, v2 of 16.03.2020 was approved.

2. Since last time

Hans mentioned there still haven't been any reply from the Nordplus Office to the interim report; but its approval should be a formality.

Trond mentioned he last Wednesday had presented the project results at a meeting arranged by Vestvågøy music council, an umbrella association of choirs, bands and music groups in Vestvågøy.

Ilona mentioned she was well-established in Portugal, even though the corona virus implied some restrictions on the free movements and study possibilities.

3. Symposium Compendium, five languages ed. (WP 8)

3a) Evaluate the translation task

Bente mentioned she could deliver the translated version tomorrow. For her it took long time to translate, even when you use google translate because you here need a lot of proof-reads. Bente also had some problems with keeping the layout format of the translated text.

The other partners agreed it took time to translate and Justas didn't use Google translate much, because the quality was too low and he still needed to change too much, so easier for him to make good old translation without machine help. The other partners didn't have much problem with keeping the layout and format of the word text.

Overall, all thought it was good to have the translated versions for dissemination at home, where many of the target groups in fact don't read English very well.

3b) Plans for dissemination of the Compendium

It can be added to websites, attached to news-mails and used as background papers for multiplier events.

4. Curricula Report, five languages edition (WP 12)

4a) Evaluate the translation task

The challenges for translation of the report were the same as for the Compendium. See above point 3a.

4b) Plans for dissemination of the Report

It can be added to websites, attached to news-mails and used as background papers for multiplier events.

5. The multiplier events (WP 13)

5a) Status of planning, by all partners

Ilona: Had the event 23 January in Riga at the seminar room of the Latvian National Centre for Culture. There were 65 people - mostly from municipal cultural centres, also from art schools, museums and NGOs from different regions of Latvia. The title was: CO-CREATION. New methods for the audience development. She has sent the programme; participant lists and a small evaluation report.

Trond: Had made appointment with the municipal director and the mayor to present the project results at a municipality council meeting 31st March; but it probably will be cancelled or changed due to the corona virus. The main multiple event was planned to be 22nd April, a workshop with leaders in different part of the municipality organization and invited volunteers and associations. The workshop is about co-creation in measures to be implemented based on municipal plans. And the results and the knowledge of the CO-OP project was to be included in this workshop. But probably it will be cancelled or postponed.

Bente: Had planned to have the event 1st April in Odense in combination with another Culture Event in her organisation. Due to the corona virus situation, she had to cancel the event; and instead she will present the project at an event 25th May in Copenhagen for representative from the Adult Education sector at a combined event where the topics are educational activities regarding partly a sustainable green agenda and partly co-creative activities in the field of lifelong learning.

Justas: Had no news to tell.

5b) Schedule the tasks

Ultimo April: At next Skype meeting we can have short updates of the event planning.

6. The Website (WP 16) and other dissemination activities. (WP 17)

6a) Status of website, by all

Hans mentioned he was behind with the website, so he needed soon to make updates for

- WP 06: Present and upload the Symposium Compendium, five language editions
- WP 10: Present the completed national pilot courses
- WP 11: Present the completed third partner meeting in Cesis
- WP 12: Present and upload the Curricula report, five language editions
- WP 13: Start to present completed multiplier events, like the event in Riga.

6b) Status of dissemination, by all

Bente mentioned all except Justas had reported their dissemination during the 3rd period, July – Dec 2019. She will send the template one more time to Justas. Bente will also send the template for reporting the dissemination activities of the 4th period, in good time before the final 4th partner meeting in Leknes.

There was a short round, where the partner presented their dissemination. Hans asked if they expected that the result could be exploited or used by main stakeholders.

Trond: He had as mentioned above presented the project last week at an event arranged by Vestvågøy music council. In general, the municipality and the associations were interested in this new form of cooperating, so he thought it could have an impact in the municipality.

Ilona: Co-creation was a new concept in the Latvian cultural sector, and there was interest for exploring the ideas and practices more in the future among stakeholders for the sector.

Bente: Co-creation is a well-known concept in most Danish municipalities, but in reality it isn't so much known or used in the culture associations or in the field of liberal adult education, so there can still be more development potential in this form of activity.

Justas: Would present results at OAM's website and have presentations in news-mails. Last week there was a workshop session about museums planning at OAM, where they have used the co-creative form of working.

6c) Clarify schedule. Who does what and when?

Ultimo March: Hans updates the website as mentioned above point 6a.
Medio May: Bente sends the template for reporting dissemination in final 4th period, Jan – July 2020
Primo June: Partners send filled-in dissemination report of fourth period before 4th partner meeting.

7. The Progress evaluation (WP 18)

7a) Status of work, by Ilona

Ilona mentioned, all had filled-in the current evaluation forms until WP 12: Curricula report; so now there only remains process evaluations for WP 13: Multiplier events, WEP 14: Fourth meeting in Leknes; WP 16 -

17: Website and transversal dissemination. Hans mentioned the summaries of the evaluations have been added to the Google Archive. The partners were happy with the process evaluation.

7b) Clarify schedule. Who does what and when?

Ilona will prepare the three remaining process evaluation forms in good time before they are concluded, and all fill-in just after.

8. The final impact evaluation (WP 18)

8a) How to handle the impact evaluation

Hans mentioned that we according to the application and the normal project praxis also needed to have some sort of impact evaluation. The approach could either be the quite simple that the project leaders provided the impact assessment by filling-in a query about the impact; or it could be the more typically and more demanding form of engaging representative target groups by using evaluation forms or interviews with few representatives.

Decided that Hans send a query example to Ilona, and then she can see which method she will present to the group.

8b) Clarify schedule. Who does what and when?

ASAP: Hans send to Ilona the query from another project for impact evaluation by project leaders
Medio April: Ilona send a proposal to the group on how to handle the impact evaluation
Ultimo April: We decide at next Skype meeting, ultimo April, how to handle the impact evaluation

9. Clarify partner meetings

9a) Fourth meeting in Leknes, 8 – 10 June 2020? (WP 14)

Trond mentioned that the practical issues about the meeting already had been clarified in former meetings, but we may have the question of a possible cancellation due to the corona virus.

Hans mentioned Nordplus still hadn't informed about their corona policy, but he expected they would apply the same rules as the Erasmus+ programme, where you can get your possible costs with a flight cancellation refunded by Nordplus, if the flight company don't refund the costs.

9b) Next Skype meetings?

Decided to have next Skype meeting at the end of April. Hans will soon send proposals of dates for the meeting.

10. Concluding evaluation rounds

10a) Oral evaluation round of this Skype meeting

Hans: It has been a long time since we have been in contact as a group, so good and needed to see each other again and clarify coming tasks.

Bente: Good to see each other. It clarifies topics and it boosts the project commitment.

Justas: Nice to keep the contact and clarify possible loose ends.

Trond: Good meeting and motivating to discuss the project and its tasks.

Ilona: Glad to see you. Good to speak about other issues than the corona virus

11. A.O.B. (any other business)

Nothing to mention.