11.11.2009 / hjv

# **Proposal**

# LOAC, task plan 2009 - 2011, version 2, revised 11.11.2009

## Reason for change of time table:

- Our first partner meeting has been postpone from ultimo November to primo December,
- We could need more time for the work in the first and second phase (to make surveys and compendia on best practise and develop the two tools), while we don' need so much time for the third phase (to develop pilot courses).
- It means we should expand the periods of the two first phases, and reduce the periods of the third phase regarding development of pilot courses.
- Then we still keep the time schedule, when we come to the Fourth and Fifth phase with dissemination and exploitation

# Task plan: Short version - revised

## First phase: Documentation survey and guidelines for tools, Oct 2009 – June 2010

- 1. The first partnership meeting, Medio December 2009 in Denmark
- 2. Survey on learning qualities and outcome, Dec. 2009 May 2010
- 3. Guidelines for two tools of valuation, May June 2010

#### Second phase: Develop tools for valuation, June - October 2010

- 4. The second partnership Meeting, June 2010 in Nederland
- 5. Develop the pilot valuation tool of personal learning, June Oct. 2010
- 6. Develop the pilot valuation tool of organizational learning, June Oct. 2010
- 7. Prepare compendia on best practise, June Oct. 2010

#### Third Phase: Develop and complete four pilot courses, October 2010 - March 2011

- 8. The third partnership meeting, November 2010 in Slovenia
- 9. Develop and complete a 6days pilot Grundtvig in-training course, Nov. 2010- March 2011
- 10. Develop and complete a 6days pilot Grundtvig workshop course, Nov. 2010 March 2011

#### Forth phase: Dissemination of the results of the project, March 2011 – July 2011

- 11. The fourth partner meeting, April 2011 in Germany
- 12. Publish: Report of qualities, Compendia of best practise, Course compendia, April July 2011
- 13. Mount four valuation tools of personal learning, April July 2011
- 14. Mount four valuation tools of organizational learning, April July 2011

### Fifth phase: Exploitation of the results of the project, August 2011 – November 2011

- 15. Prepare four conferences in each country, Aug Oct 2011
- 16. Complete four conferences in each country, October 2011
- 17. Multiplication and mainstreaming of the projects result, Sep Nov 2011
- 18. Project report and account, November 2011

#### All phases: Monitoring, QU, management and coordination, October 2009 - November 2011

- 19. Monitoring and quality assurance, Oct. 2009 Nov. 2011
- 20. Management and coordination, Oct. 2009 Nov. 2011

	Time table and work packet															Partner Meetings Development Work					P W									
																				Dissemination					D					
	LOA	C, Grundtvig multilateral proj	ect, C	)ctob	er 20	09 -	Nove	embei	r <b>201</b> 1											Exploitation					Ε					
																				Management					М					
																Quality Plan														
Phase	Work packet	Title			2009			2010																2011						
			Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Okt	Nov	Dec
	1	First meeting, Medio Dec, Copenhagen		р	р	Р																								
ı	2	Survey of learning outcome and report				W	W	W	W	W	W																			
	3	Guidelines for two tools									W	W																		
II	4	Second meeting, June 2010 in Holland									р	Р																		
	5	Develop pilot tool, personal learning										W	W	W	W	W														
	6	Develop pilot tool, org.learning										W	W	W	W	W														
	7	Prepare compendia best practise										W	W	W	W	W														
III	8	Third meeting, Nov 2010 in Slovenia														р	Р													
	9	Pilot course, Grundtvig in-training															W	W	W	W	W									
	10	Pilot course, Grundtvig Workshop															W	W	W	W	W									
IV	11	Fourth meeting, April 2011 in Germany																			р	Р								
	12	Prepare and publish three reports																				W	W	W	W					
	13	Mount four tools of personal learning																				W	W	W	W					
	14	Mount four tools of org.l learning																				W	W	W	W					
V	15	Prepare four conferences													-											d	d	D		
	16	Complete four conferences																										D		
	17	Multiplication & mainstreaming																									Е	Е	Ε	
	18	Project report & account																										Q	М	
All	19	Management & account		М	М	М	М	М	М	М	М	М	М	М	М	М	M	М	М	М	M	M	М	М	М	М	М	М	М	
	20	Quality assurance & Coordination		Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	